

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
OFFICE OF LICENSING/ INSPECTION/VIOLATION REPORT

Center Name: RIDGEFIELD PARK CO-OPERATIVE NURSERY SCH	Center ID#: 02RID0001	County: Bergen
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Address: 227 EUCLID AVE	City: RIDGEFIELD PARK	Zip Code: 07660	Email:
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Phone: (201) 440-0920	Fax:	Initial Inspection: 5/19/2015	License Status: R 08/30/2016
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Due Date(s):*	5/24/2015	6/10/2015	8/3/2015	9/14/2015	10/5/2015	11/23/2015
Date(s) Reinspection:	6/5/2015	6/19/2015	8/12/2015 PC	9/18/2015	11/6/2015	12/9/2015
Due Date(s):*	1/11/2016	4/7/2016				
Date(s) Reinspection:	3/7/2016	4/27/2016				
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Date(s) Reinspection:						

Center is in compliance with requirements as of: TRANSFER **Reinspection occurs on or soon after due date*

Email 05/22/15; SCHOOL CLOSED ON 6.15.2015 FOR THE SUMMER; RE-OPENS ON 9.7.2015; PHONE CALL 6.26.2015; PHONE CALL 8.12.2015; PLAYGROUND INSPECTION 11.6.2015; PHONE CALL 3.15.2016; TRANSFERRED TO RENEWAL REPORT DATED 4.27.2016

Renewal <input type="checkbox"/>	Initial <input type="checkbox"/>	Monitor <input checked="" type="checkbox"/>	Increase <input type="checkbox"/>	Age Change <input type="checkbox"/>	Relocation <input type="checkbox"/>	New Sponsor <input type="checkbox"/>	Space Evaluation <input type="checkbox"/>	Complaint # <input type="checkbox"/>
Date Cited M/D/Year	Date Abated M/D/Year	Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122):						

Supervision, Staff/Child Ratios & Space

		<input type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on any field trip, outing, or special event away from the center regardless of transportation; or with more than 12 school-age children on walks.
5/19/2015	9/18/2015	<input checked="" type="checkbox"/> 2. Ensure that children are supervised by a staff member at all times, including at off-site locations.

Notes: SCHOOL CLOSED ON 6.15.2015 FOR THE SUMMER; SUPERVISION RETRAINNG TO BE CONDUCTED PRIOR TO 8.1.2015

9/18/2015	12/9/2015	<input type="checkbox"/> 3. Develop and implement a method to keep track of all children, including at off-site locations.
		<input type="checkbox"/> 4. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime.

Notes:

		<input type="checkbox"/> 5. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age
		<input type="checkbox"/> 6. Assign a primary caregiver for group of 4 infants and 6 toddlers.
		<input type="checkbox"/> 7. Post the center's license in a prominent location in each building.
		<input type="checkbox"/> 8. Operate within the center's licensed capacity and within each room's capacity.

Notes:

		<input type="checkbox"/> 9. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.
5/19/2015	5/19/2015	<input checked="" type="checkbox"/> 10. Ensure the children's health, safety and well-being.

Notes:

Activities & Discipline

Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 11. Provide a sufficient variety of age-appropriate activities.
		<input type="checkbox"/> 12. Provide age-appropriate time frames for each activity.
		<input type="checkbox"/> 13. Provide enough supplies, furniture and equipment for the required activities.
		<input type="checkbox"/> 14. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.
5/19/2015	9/18/2015	<input type="checkbox"/> 15. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.
		<input type="checkbox"/> 16. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.
		<input type="checkbox"/> 17. Significantly limit the use of TV/computer/video for children under the age of 2.
		<input type="checkbox"/> 18. Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment.

Notes:

		<input type="checkbox"/> 19. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.
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Nutrition & Rest

		<input type="checkbox"/> 20. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at (www.fus.usda.gov/cnd/care/childcare.htm))
		<input type="checkbox"/> 21. Provide cribs that meet CPSC standards and maintain documentation on file.
		<input type="checkbox"/> 22. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
		<input type="checkbox"/> 23. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.

Administration & Parent Involvement

		<input type="checkbox"/> 24. Designate someone in the center to carry out the director's responsibilities when the director is absent.
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Program Records

3/7/2016	TRANSFER	<input type="checkbox"/> 25. Complete and maintain at the center the staff records checklist.
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Notes:

5/19/2015	5/22/2015	<input checked="" type="checkbox"/> 26. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
		<input type="checkbox"/> 27. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
		<input type="checkbox"/> 28. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.

Notes:

5/19/2015	TRANSFER	<input type="checkbox"/> 29. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down.
5/19/2015	TRANSFER	<input checked="" type="checkbox"/> 30. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.
5/19/2015	TRANSFER	<input type="checkbox"/> 31. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines.
		<input type="checkbox"/> 32. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
5/19/2015	12/9/2015	<input type="checkbox"/> 33. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website www.cpsc.gov/cpscpub/prerel/prerel.html

Sanitation & Diapering

		<input type="checkbox"/> 34. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
		<input type="checkbox"/> 35. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed.
		<input type="checkbox"/> 36. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed.

Health & Fire Safety

		<input type="checkbox"/> 37. Obtain and maintain on file a current health certificate.
		<input type="checkbox"/> 38. Obtain and maintain on file a current fire certificate.
5/19/2015	9/18/2015	<input type="checkbox"/> 39. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		<input type="checkbox"/> 40. Ensure the center's fire protective systems are operative at all times.
5/19/2015	9/18/2015	<input checked="" type="checkbox"/> 41. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
		<input type="checkbox"/> 42. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.

Notes:

		<input type="checkbox"/> 43. Ensure that illuminated exit signs and emergency lighting are operable at all times.
5/19/2015	12/9/2015	<input type="checkbox"/> 44. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
5/19/2015	6/5/2015	<input checked="" type="checkbox"/> 45. Remove excess storage and/or combustibles from the furnace room.

Bathroom & Kitchen Facilities

		<input type="checkbox"/> 46. Ensure all toxic substances and medications are inaccessible to children.
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Notes:

Building Maintenance

5/19/2015	12/9/2015	<input checked="" type="checkbox"/> 47. Keep all surfaces clean and in good repair.
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Notes:

		<input type="checkbox"/> 48. Provide 1 of the 4 monitoring options listed in the manual.
5/19/2015	TRANSFER	<input checked="" type="checkbox"/> 49. Repair and/or paint surfaces in specified areas:

Notes:

5/19/2015	TRANSFER	<input checked="" type="checkbox"/> 50. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
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Notes:

Outdoor Play Area, Equipment and Maintenance

5/19/2015	TRANSFER	<input checked="" type="checkbox"/> 51. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
5/19/2015	TRANSFER	<input checked="" type="checkbox"/> 52. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
5/19/2015	TRANSFER	<input checked="" type="checkbox"/> 53. Take necessary action to remove outdoor hazards.

Notes:

ALERT: Effective 8/6/14, stackable cribs are prohibited.

☐ See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

Lizette Vazquez & Dorian Restrepo 05/19/2015

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
2	5/19/2015	9/18/2015	Ensure that children are properly supervised at all times: Child walked to the bathroom alone; out line of sight of staff. 6.5.2015 Ensure that children are properly supervised at all times: Child walked to the bathroom alone out line of sight of staff.	Delete
10	5/19/2015	5/19/2015	Ensure that the door to church is secure at all times. Door was secured during the inspection.	Delete
26	5/19/2015	5/19/2015	One CARI is missing -(parent volunteer)	Delete
41	5/19/2015	5/22/2015	Update current emergency plan including, evacuation, disaster and lock down procedures.	Delete
45	5/19/2015	6/5/2015	Remove paper bags from the furnace room and keep it clean of combustible materials at all times.	Delete
47	5/19/2015	12/9/2015	1-Keep clean window sills rear exit stairwell: remove dust 2- Cut back overgrowing vegetation in the playground area	Delete
49	5/19/2015	TRANSFER	1-Repair broken floor tiles in boys bathroom ABATED 12.9.2015 2-Repair door frame on the boys bathroom door ABATED 12.9.2015 3- Repair molding border in boys bathroom ABATED 12.9.2015 4-Repair/repaint walls and area under window in rear egress stairwell ABATED 3.7.2016 5-Repair/repaint walls in furnace room or provide documentation from the DOH that indicates that walls should not be repaired. 6-Sand/ paint rusted fence support beans ABATED 9.18.2015 Note: Center is lead safe: If areas to be repaired/repainted have tested positive for lead paint ensure to use lead safe work practices when making all repairs, test area to ensure there is no lead hazard and provide documentation to the Office of Licensing.	Delete
50	5/19/2015	TRANSFER	1-Repair lock on furnace room door ABATED 4.27.2016 2-Ensure hot tap water does not exceed 110 degrees (actual temperature was 136 degrees) ABATED 9.18.2015 6.26.2015 Phone Call 3-Provide a protective cover for the radiator in the rear egress corridor.	Delete
51	5/19/2015	TRANSFER	Provide documentation to ensure that the outdoor play equipment meets CPSC safety standards	Delete
52	5/19/2015	TRANSFER	1- Replenish/redistribute mulch to protect fall zones and eliminate tripping hazards: weed barrier exposed	Delete
53	5/19/2015	TRANSFER	1- Maintain connecting rubber tiles in the entrance to the playground flush to prevent a tripping hazard. ABATED 12.9.2015 2- Reattach the fence to the support beams where loose 3- Repair fence to ensure it is completely enclosed the entire length of the fence, rear corner 5- Provide a cover to the drain in the main entrance {that is not removable}. ABATED 4.27.2016 3.7.2016 6. Repair/replace the drain pipe in the main entrance; existing pipe is sheared with exposed sharp edges.	Delete
30	5/19/2015	3/7/2016	Retrain all staff in proper bathroom supervision 6.26.2015 Phone Call Interview with the Director indicated that the retraining will be conducted prior to 8.1.2015	Delete
41	6/5/2015	9/18/2015	Post the emergency/evacuation/lockdown plan.	Delete